

**POINT LOMA CLUSTER SCHOOLS FOUNDATION
GENERAL BOARD MEETING
MINUTES
January 5, 2015**

In Attendance: See attached Roster

I. November General Board Minutes approved by Exec. Board

Suzy advised the board that the November General Board meeting minutes were approved by the Executive Board

II. Introduction of new Area Superintendent, Kimie Lochtefeld

Suzy introduced the new Area Superintendent for Area 6, Kimie Lochtefeld

Kimie spoke about how well the Cluster is received around the District and mentioned that she may bring some visitors from around the District to one of our future meetings, so they can see how we run our meetings.

She has been meeting with the Principals in the Cluster, and is almost finished with visits to all 9 schools. She is so far focusing on listening and hearing about what our needs are, as both individual sites and as a whole cluster.

Kimie is looking forward to continuing the flow of information and communication between the District and the Cluster. She spoke about the upcoming feedback for the LCAP planning team meeting and is also hoping to get some feedback from our Cluster on the Advance Studies courses. She will be sending information back to our Exec Board members to review ahead of February's meeting.

III. Informational - Changes to Dewey's calendar beginning Fall 2015

Tanya McMillin is still on vacation, as this is the last school year that Dewey will be on an opposite schedule as the rest of the schools in the Cluster. Suzy shared with the members that Dewey Elementary would be moving to a traditional calendar year and shared some information about the District's Calendar Committee and their decision to keep the First Day of School as September 8, 2015 as opposed to moving it back one week to August 31, 2015, which was the recommendation of the Committee at the first reading to the Board of Education.

Suzy asked the members for a show of hands of how many had received the phone surveys that went out to stakeholders just before Thanksgiving break regarding the proposed calendar changes. More than half of stakeholders had received a survey.

Sandy McClure mentioned that households with multiple children received multiple calls.

Arielle Sykes expressed being discouraged about not getting to voice her opinion.

IV. Cluster Parent Night 1/27/15, Digital Safety with SDPD

Scott Irwin, Principal at Dana shared information about the upcoming parent's night hosted by the PLCSF. This information sometimes offered in middle school in grade level assemblies, presentations for 6th graders, but information may not translate to other grade levels

Scott will make sure there is a rating on the presentation, as it pertains to age range.

Jonathan McDade mentioned that network use is a big issue at Correia and that after hours issues can really impact school. He also informed board members that once it is reported to the Principal, it becomes SDPD issue, because it falls under the category of cybercrime.

V. Treasurer Report, Marvin Estrin

- Balance under \$900
- We will have to keep in mind that we need to pay insurance in May

VI. Principal Update

- Vertical alignment is always the focus
- Secondary principals are meeting
- Elementary principals are trying to meet as well – PD
 - Doug Fisher Professional Development
 - How can we streamline the support and needs of the students with special needs and their parents
 - What do IEPs look like at elementary school vs. the secondary schools?
 - Diploma-bound – we want to start having those conversations at the fifth grade level, and not wait until high school
 - Aligning Parent/Teacher conferences, having a conversation about that. Timing is off regarding
 - Acknowledge the time that the Principals are taking to have these conversations –
 - Why is PD important for teachers? What do we value? Are parents seeing that?

VII. Vacancies on the Executive Board

Secretary, Eblast Coordinator

Nominations from the floor

VIII. Cluster school start times/bell times

Changes? Thoughts? Recommendations?

- Changing bells times
 - Positive changes in the switch to the earlier time at Correia
 - “Sleep theory” (artificial light)
 - Time management has improved for those kids who are below average at middle school
 - The early-release time allows for tutoring and enough time for that and athletics
- Impetus for starting the day at 9 for certain schools and for others?
 - Athletics at PLHS drive the bell times at the HS
 - No real goal
 - Aligning
- Kimie – We would work with Dr. Martel
 - She is aware that PL is having this conversation
 - Changing the times would need parent and teacher support
 - Need to do some homework

- Kimie just transitioned Dingman after Jerabek and both have gone smoothly
- Julie will work with transportation and see the routes
- Can we wait a couple of months so Julie can gather data
- Julie can come back and bring us some data and let us know what the process is for changing the bell times
 - Staff may be surveyed first – using survey monkey
 - Input from teachers was shared with parents

IX. Eblast feedback – Melinda

- We take it for granted that we get such involvement in our Cluster
- We need people to open up
- Reading the eblast on the smart phone
 - Bullet points
 - Links
- Optimized for mobile reading